

**STUDENT STARTUP AND INNOVATION POLICY (SSIP 2.0)****Call for Application****Date: / / .**

The Student Start-up and Innovation Policy (SSIP 2.0) aims to promote innovations and Start-ups in the traditional and new age technology along with the sunrise sectors. The innovations in clean and green energy, climate change towards achieving India's pledge of net zero emissions by 2070 will be encouraged.

As per the provisions of the policy, funding support has been provided for capacity building initiatives to be undertaken at universities, fund is also provided for sensitisation of students regarding innovation and entrepreneurship, prototyping of ideas and innovations, IPR and allied efforts.

Government of Gujarat has developed a policy for providing assistance to Startups/ Innovation. Under this scheme, \_\_\_\_\_ is inviting you for the application of Proof of concept, Prototype, Product and Start-up. For more details, please refer [https://www.ssipgujarat.in/datafiles/SSIP\\_2.0\\_Education\\_Department\\_Gujarat.pdf](https://www.ssipgujarat.in/datafiles/SSIP_2.0_Education_Department_Gujarat.pdf). Last date for the submission of the application is / / .

**Head of the department****PoC and IPR Committee member****Copy to**

1. Provost
2. Registrar
3. Institutions SSIP Coordinator

DU/SSIP/POC/03

**Project Title:**

In context to above mentioned project title and submitted proposal following observations and recommendations are made.

1. Proposed work falls in aim and scope of SSIP and hence can be considered.
2. Need of equipment/consumable items/ raw material/ minor works/ professional services and other mentioned are rational and required.
3. Additional observations if any

**PoC and IPR Committee Recommendation**

The project is recommended to be considered under SSIP with title of \_\_\_\_\_.  
Department SSIP committee will undertake regular review of work and update authorities as necessary. Following students are

Sr. No	Student Name	Enrollment Number	Sign

**Date:**

Name and Signature of Head of the Department

1.

Name and Signature of PoC and IPR Committee member

1.

DU/SSIP/POC/04

## Application for Financial Assistance Under SSIP

### Part-1 General Information

1. Title of Innovation:

2. Field of Innovation:

3. Name of the Department:

4. Details of Applicant(s) (Start with Team Leader) :

Sr. No.	Name	Enrollment No.	Sem.	Email	Phone
1					
2					
3					
4					

5. Details of Faculty Guide:

Sr. No.	Name	Department	Email	Phone
1				

6. Details of Internal/External Mentor (if any):

Sr. No.	Name	Designation & Association	Email	Phone
1				

7. Approximate Duration of Project:

8. Approximate Project Cost:

**Part-2 Project Detail**

1. Type of Proposal (PoC/Prototype/IPR):
2. Abstract:
3. Project Status: Idea to Prototype/ Prototype to Product/ Product to Market
4. Review of Existing Solution to the Problem, if any, and their Limitations:
5. Innovative Solution Proposed in this Project:
6. Outline of System Architecture and Science & Technology Involved in this Project:
7. Work Plan giving Stepwise Activities and Sub-Activities to achieve Project Objective:
8. Expected Outcome of the Project:
9. Specify if Project can be considered for filing Patent or other IP:  
(Attach Patent Art Search Report (PASR))
10. Summary of Estimated Project Cost:

Sr. No.	Details	Cost	Remarks
1	Equipment		Annexure-I
2	Raw material and Consumables		Annexure-II
3	Professional Services		Annexure-III
	<b>Total</b>		

PoC and IPR Committee member

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**For Office Use only****Project Title:****Project ID:**

1) Name of Department:

2) Name of PoC and IPR Committee member:

Sr. No.	Equipment Required			Approximate expenditure	Justification
	Description	Quantity required	Rate per Quantity		
Total Expenditure					

PoC and IPR Committee member

Sr. No.	Consumable items Required			Approximate expenditure	Justification
	Description	Quantity required	Rate per Quantity		
Total Expenditure					

PoC and IPR Committee member

Sr. No.	Professional Services Required		
	Description	Approximate expenditure	Justification
Total Expenditure			

Poc and IPR Committee member

**Certificate From the Student(S)**

**Project Title:**

1. I/We agree to abide by terms and conditions of the SSIP guidelines.
2. I/We did not submit this or a similar project proposal elsewhere for financial support.
3. I/We agree to submit the project on completion of event.
4. I/We understand that reimbursement of any expenditures made is subject to production of original bills issued by firm/agency/shop possessing CST/VAT/TIN/GST and other as applicable. Financial aid under SSIP is only at a reasonable level to enable students to carry out the project.

**Date:**

Name and Signature of Student(s)

- 1.
- 2
- 3
- 4.



**Certificate from the PoC and IPR Committee member and Mentor**

**Project Title:**

In context to above mentioned project title and submitted proposal this is to certify that

1. Activity proposed is justifiable.
2. Approximate expenditure, with mentioned break up, is rational and required for conduction of activity.
3. Requirement of equipment/consumable items/ raw material/ minor works/ professional services and others as mentioned are required for effective and successful implementation of this project and hence recommended.
4. Process of expenditure will be carried out as per SSIP financial guidelines.
5. Approximate expenditure to conduct this activity is Rs. \_\_\_\_\_ .

**Date:**

Name and Signature of PoC and IPR Committee member

1.

Name and Signature of Mentor

1.

2.

DU/SSIP/POC/05

### Submitted to Educational Institutions Head

With due respect, I would like to state that the permission may please be granted for the following purchase under SSIP.

#### ❖ Purpose of Purchase (Put tick mark against activity & give details):

1	Purchase for development of prototype/PoC of project selected under SSIP Project Title: Project ID: Name of Team leader: Name of faculty guide:	
2	Availing professional service for project selected under SSIP Project Title: Project ID: Name of Team leader: Name of faculty guide:	

#### ❖ Details of Equipment/Items to be purchased:

Sr. No.	Item (Model no. with main specification)	Supplier	Qty.	Price per Item (Rs.)	Total Cost (Rs.)

#### ❖ Details of Consumables to be purchased:

Sr. No.	Item (with main specification)	Supplier	Qty.	Price per Item (Rs.)	Total Cost (Rs.)

**❖ Details of Professional Services Required:**

Sr. No.	Professional Service	Agency	Total Cost (Rs.)

**List of Document attached.**

1. Comparative statements of quotations received from minimum three suppliers. If three quotations are not possible due to nature of equipment/item due justification about the same.
2. Copy of quotations and/or supporting documents.

**Certificate**

1. Purchase proposal has been prepared after satisfactory survey of market and as per prevailing norms of SSIP.
2. Price/rates quoted are rational and not more than prevailing rates in the market to best of our knowledge.

**Date:**
**Signature of PoC and IPR Committee member**
**Signature of SSIP Co-Ordinator**

(To be filled by Institute SSIP Committee)

**Date:**

1. Approval Form Number: DU/SSIP/PoC/Year/Purchase/\_\_\_\_\_.
2. Necessary permissions are granted/not granted for the above purchase according to the prevailing applicable norms of SSIP.
3. The process of purchase may be initiated.



Expenditure up to Rs. 50,000/-	<b>Educational Institutions Head</b>	
Expenditure more than Rs 50,000/- & less than Rs. 200,000/-	<b>Educational Institutions Head</b>	
	<b>Academic Expert</b>	
	<b>Technical Expert</b>	
	<b>Institutions SSIP Coordinator</b>	

To,  
Supplier Name  
Supplier Address  
Tel:

Sub: Quotation for \_\_\_\_\_, as per the specifications.

Sir,

With respect to SSIP policy grant, the following are the list of items required for purchase. Kindly send your quotations for the items below,

Sr. No.	Item	Specification	Quantity	Notes
1				
2				
3				
4				
5				

The prices should be inclusive of all taxes including GST. You're requested to provide your GST number, bank name, bank a/c number and IFSC code along with your quotation. This office reserves the right to reject supplied materials.

**Date:**

**Head of the Department**

**PoC and IPR Committee member**

**Project Title:****Project ID:****Department:**

Sr. No.	Items	Name of Supplier 1 Quote	Name of Supplier 2 Quote	Name of Supplier 3 Quote	Name of L1 supplier
1					
2					
3					
4					
5					

Permission may be please given to purchase item no. \_\_ to \_\_, from the suppliers L1 quoted rate

**Date:****Head of the department****PoC and IPR Committee member****Attachment:**

1. Quotation of all vendors

DU/SSIP/POC/06

**Date:**

Purchase Approval Form Number: DU/SSIP/PoC/Year/Payment/\_\_\_\_\_.

Purpose of Purchase: For Ongoing SSIP project.

In reference to the above-mentioned purchase approval form disbursement as be following details are passed under SSIP.

Sr.No.	Name of agency/authorized person in whose favour payment is to be made	Amount	Mode of payment cash/chque	Remarks
Total				

Passed for Payment of Rs. \_\_\_\_/- ( \_\_\_\_\_ only)

Above expenditure has to be accounted under following head of SSIP.

Sr.No.	Expenditure Head	Amount from SSIP Grant	Amount from Institute	Total Amount
1	PoCs / Prototype / Innovation			
2	IP Support	NA	NA	NA
3	Tinkering lab development, infra structure, administration, programs/ pedagogical interventions, events, special endeavors, setting up pre* incubation/incubation centers, basic infrastructure, and others (Max. 30% of Sr. 3 above)	NA	NA	NA

Date: \_\_/\_\_/\_\_\_\_.

**Name & Sign of Educational Institutions Head  
(Provost-Darshan University)**